

applied innovative services

Risk Management Products

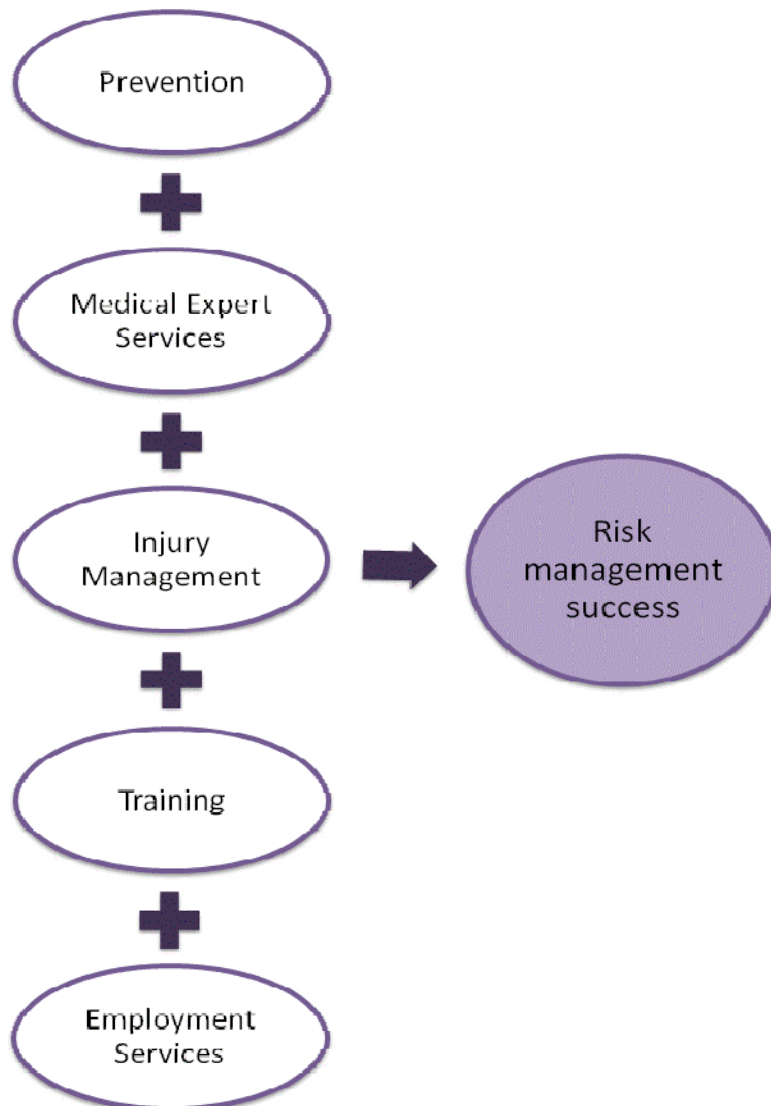


Strategic

"We guarantee that our services are delivered by highly trained and professional staff, to ensure they meet your needs and add value to your business every time"

Innovative

Our Services



Responsive

Accountable

Flexible

Qualified

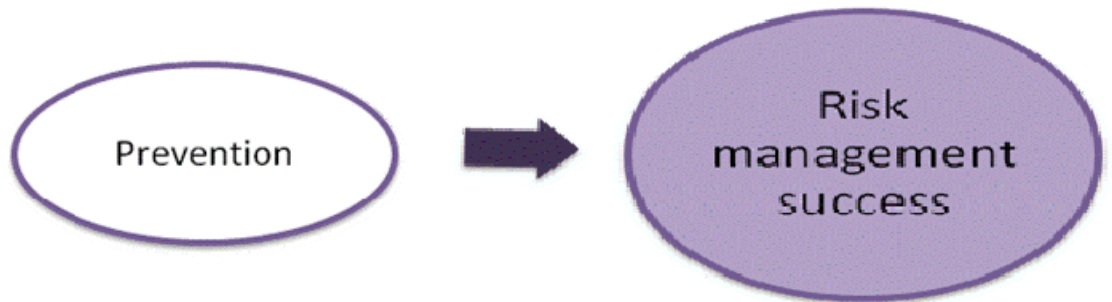
Cost-effective



Adding Value to Your Business....

Applied Innovative Services
 Innovative Training and Recruitment
 186 Prospect Road, Prospect
 Ph: 08 8342 6488
 Fax: 08 8342 3622

Email: general@appliedinnovativeservices.com.au
www.appliedinnovativeservices.com.au
www.itandr.com.au



Prevention

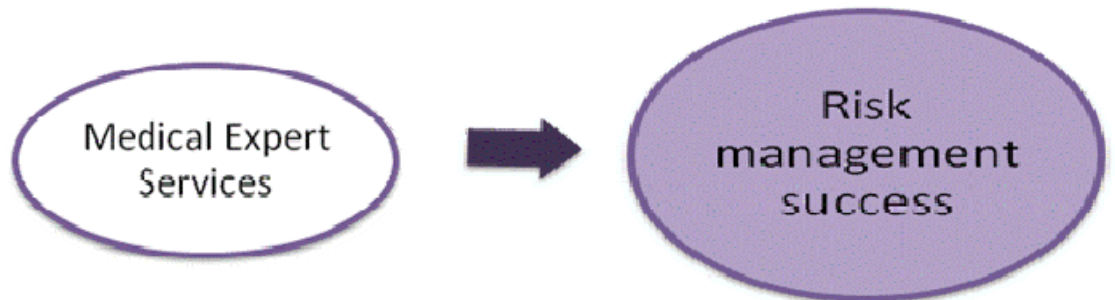
- Systems audit
- Legislative audit
- Implementation of tailored OH&S management systems as per your specific business requirements
- Policy and procedure development and review
- Strategic planning and development of action plans
- Assistance with WorkCover audit requirements
- Risk assessment and control programs
- Manual handling and ergonomic programs and assessments
- Ergonomic review
- Job Dictionary/Generic Job Analysis
- Training (see our ITR catalogue)



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Workplace Assessment Services

- Independent Clinical Assessment
- Functional Capacity Evaluation
- Job Analysis and development of Job Dictionary
- Graduated Return to Work Programs
- Pre-employment screening
- Manual Handling risk assessment and training
- Ergonomic assessment
- Assessment of Daily Living

On-site Health and Wellbeing

- On-site treatment clinic
- Fitness assessment and individual fitness planning
- Fitness and Wellbeing programs (Individuals and groups)
- Massage and relaxation

Psychological Services

- Counselling and coaching
- Pre-employment screening tailored to specific job description
- Vocational Assessment and planning
- Occupational Stress Management
- Conflict Resolution
- Mediation

Evening and weekend visits available



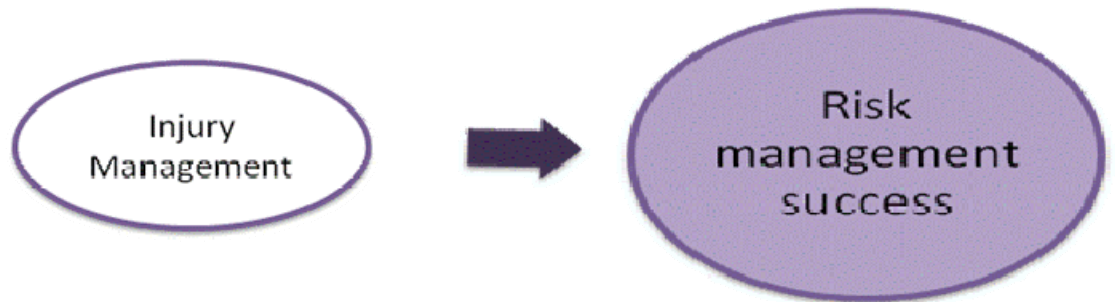
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Responsive

Injury Management

- Vocational Rehabilitation
- Training for all levels of staff regarding injury management roles and responsibilities
- Accredited Rehabilitation and Return to Work Coordinator training
- “Stay at Work” program (see brochure)
- Specialised services to assist return to work
- Worksite Assessment and vocational planning
- Onsite injury treatment
- Placement of injured workers into new employment using specialised job seeking programs
- Specialised Self Insurers Services
 - Claims Management services— both long term and short term replacement services to cover claims, rehabilitation and OH&S staff who are on leave
 - Preparation for self insurance audits
 - Specialist claims advice and strategy development on difficult/long term files
 - Mentoring new Injury Management staff
 - Development of policy and procedure manuals for OH&S and Claims Management (includes standard letter development)
 - Development of a tailored Injury Management System that reflects your workplace culture and individual requirements
 - Management Reports which ensure effective reporting systems and use of collected data
 - Claims and rehabilitation file reviews

Accountable

Flexible

Qualified

Cost-effective



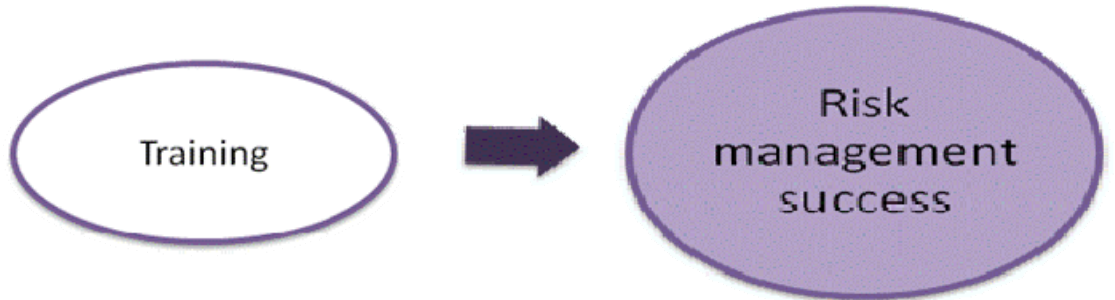
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Strategic

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Responsive

Training

- Development and auditing of training systems
- Training needs analysis and training plans prepared
- Methods for assessing/reviewing effectiveness of training
- Specialised training programs (see full catalogue)
 - OH&S
 - Rehabilitation
 - Claims
 - Manual Handling
 - Leadership, Motivation, Goal Setting, Negotiation Skills, Conflict Resolution, Confidence Building, Skills Development
 - Computer — basic, intermediate and advanced Microsoft packages
- Industry-specific training, with ITR (our registered training organisation), to offer nationally recognised training to your employees
- Specialised training, coupled with work placement programs, to assist employers to hire staff who are pre-trained to suit workplace needs

Accountable

Flexible

Evening and weekend training available

Qualified

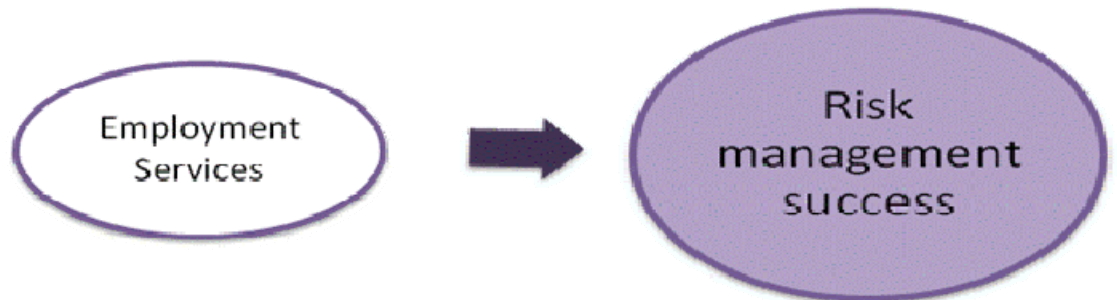


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Cost-effective



Recruitment and Selection

- Pre-employment Screening — can reduce the risk of employing 'high risk-taking' individuals who may be more likely to get injured at work or participate in on-the-job substance abuse or workplace theft
- Job search facilities and resources

Coaching and Mentoring

- Vocational Assessment
- Career coaching, interview preparation and courses to improve confidence
- Identifying skills development needs
- Career guidance and planning to broaden job options
- Assessing and meeting the training needs of individuals and teams
- Change management and planning
- Interview coaching for promotion or career change
- Training recommendations
- Tailoring resumés



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